

## **Centre for Cultural Resources and Training**

(Under the aegis of Ministry of Culture, Govt. of India) 15-A, Sector-07, Dwarka, New Delhi – 110075



## Advt. No.: CCRT/11011/05/2025/02

The Centre for Cultural Resources and Training (CCRT) is one of the premier institutions working in the field of linking education with culture. CCRT's main thrust is to conduct variety of training programmes for in-service teachers, teacher educators, educational administrators and students throughout the country. The training programmes provide an understanding and appreciation of the philosophy, aesthetics and beauty inherent in Indian art, culture and heritage and focus on formulating and incorporating a cultural component in curriculum teaching. It has its Headquarters in New Delhi and four Regional Centres - Udaipur in the West, Hyderabad in the South, Damoh (MP) in Center and Guwahati in the North-East to facilitate widespread dissemination of Indian Art and Culture.

CCRT invites applications from eligible candidates for the following posts:

Sl. No.	Name of the Post, No. of Post & Pay Level	Educational Qualifications, Experience and Age	Mode of Recruitment
	No. of Post & Pay	Essential:  Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; OR  Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR  Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; OR  Master's degree of a recognized University in any subject other than Hindi or English, with English Medium and Hindi as a compulsory or elective or as a medium of a examination at the degree level; OR  Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level.  Desirable: Studied one of the languages other than Hindi included in the 8th Schedule of the Constitution at 10th Level from a recognized Board.  Experience:  Three years experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central/State Governments/ Autonomous Body/ Statutory Organizations/ PSUs/ Universities or recognized research or educational Institutions. OR  Three years experience of teaching in Hindi and English or research in Hindi or English under Central/State Governments/ Autonomous Body/ Statutory Organizations/ PSUs/ Universities or recognized research or educational Institutions.  For Deputation:  Officers under the Central or State Governments or Union Territories Administrations or Public Sector Undertakings or Universities or recognized Research Institutions or Semi Govt. or Autonomous bodies or Statutory Organizations holding:-  (i) Analogous post on regular basis in the parent	
		<ul> <li>(ii) With two years' service in the grade rendered after appointment thereto on regular basis in posts in Pay band- 2, Rs. 9300-34800 + GP Rs. 4800/- OR</li> <li>(iii) With three years' service in the grade rendered after appointment thereto on regular basis in posts in Pay band- 2, Rs. 9300-34800 + GP Rs. 4600/-</li> <li>Age: The maximum age limit on deputation shall not exceed 56 years as on closing date of receipt of application.</li> </ul>	

		<b>Eligibility:</b> Persons retired from the post of Section Officer/Under Secretary/Deputy Secretary or equivalent is eligible for the position of Consultant (Admin/Vigilance).	
2.	Consultant (Admin/Vigilance) -01 Post	The officers should possess at least 10 years of experience in handling matters related to Administration, Establishment, Recruitment Rules, RTI Provisions, Vigilance Matters, Court Cases and should have knowledge of applicable rules, Acts etc.  Should have good communication and interpersonal skills, knowledge of computer applications such as MS Word, MS Excel and Power Point etc. and should have expertise in noting/drafting, office procedure, etc.  Age: The candidate should not be above 65 years of age as on the last date for receipt of the application.	On Contract (Through Outsourcing Agency)

## **GENERAL INSTRUCTIONS:**

- 1. The detailed advertisement and prescribed Application Format, Terms & conditions for the above said posts are available in CCRT website <a href="https://ccrtindia.gov.in">https://ccrtindia.gov.in</a> and interested/eligible candidate may submit the application in the prescribed format along with all the relevant documents forwarded to Director, CCRT, 15-A, Sector -7, Dwarka, New Delhi-110075 and scanned copies of the same may be sent to the Email: <a href="dir.ccrt@nic.in">dir.ccrt@nic.in</a> as an advance copy.
- 2. For deputation post: The application should be forwarded through their principal employer along with last 05 years APAR's, Vigilance Clearance Certificate, Integrity Certificate and Cadre Controlling Authority Certificate.
- 3. The last date for receipt of duly filled in Application form is 45 (Forty-Five) days from the date of publication of Advertisement in Employment News. The ending date of the week for publishing of advt. in the Employment News shall apply.
- 4. CCRT reserves the right to cancel the advertisement and/or not to proceed with the recruitment process at any stage, and to accept or reject any or all applications without assigning any reason whatsoever.
- 5. Any addendum/corrigendum shall be posted only on the CCRT's website.

Director CCRT, New Delhi